



## Prime Pathway Service Agreement

This Service Agreement is entered into on....., by and between:

Prime pathway, CLANAPP PVT LTD (the "Company"), having its office at Plant 6, Godrej & Boyce, Gate No 2, LBS Marg, Vikhroli West, Mumbai, Maharashtra 400079 and

Name: .....  
residing at .....  
(the "Client")

### 1. Services & Commitment

The Company agrees to provide the following services for up to 9 months, or until the Client accepts a job offer, whichever comes first. The services include:

- A personalized job search strategy aligned with the Client's goals
- Professional resume, cover letter, LinkedIn optimization, and job portal setup
- Identification and submission of relevant job applications based on agreed roles and locations
- Management of job search communications, including monitoring designated email inboxes, tracking recruiter responses, coordinating interview schedules, and responding where appropriate with the Client's authorization
- Mock interviews and role-specific preparation
- Offer discussion and salary negotiation guidance
- General guidance on visa documentation and relocation
- Maintenance of confidentiality of the Client's personal and professional information, and use of anonymized success details for marketing only with prior consent
- Working toward securing a minimum of **10 first-round positive responses**.

A "positive response" means a confirmed interview invitation, recruiter screening call, or employer-issued assessment from a company for a role aligned with the Client's profile and agreed job search criteria. Each positive response must be from a different employer.

### 2. Client responsibilities

The Client agrees to:

- Provide accurate and complete information regarding education, work experience, and career preferences.
- Share supporting documents when required
- Authorize the Company to apply for jobs, communicate with recruiters, and schedule interviews
- Actively participate in scheduled interviews, assessments, and follow-ups.
- Approve deliverables like resumes and cover letters within three business days of submission.
- Review and provide feedback on the jobs applied by the company.
- Submit a copy of the accepted job offer letter within 7 days of receipt.
- Avoid entering into separate financial arrangements with Company team members



### 3. Fee and Payment Schedule

#### 3.1 Breakup of the Fee (exclusive of GST)

Service Name	Total Cost (INR)
Job Search Strategy	5,000
Professional branding	7,000
<b>Job Search and Applications*</b>	25,000
<b>Email and response management*</b>	3,000
<b>Interview Preparation*</b>	5,000
<b>Total</b>	<b>45,000</b>

Fees marked as \* in the above table are refundable, and the rest are non-refundable.

#### 3.2 Fee schedule (exclusive of GST)

Fee type	Amount (INR)	Time of payment
Paid	45,000	At the time of enrolment
Balance	-	To be paid as per the schedule agreed on email
<b>Total</b>	<b>45,000</b>	

### 4. Refund Terms

- Refunds apply only to the refundable components of the fee and are calculated net of GST.
- Refund eligibility is evaluated only after completion of the full 9-month service term and is subject to the Client fulfilling their obligations under this Agreement and not being in material breach of its terms.
- Refund amounts are determined based on the number of verified positive responses received during the service term:
  - 0 positive responses: 60% refund
  - 1–2 positive responses: 40% refund
  - 3–5 positive responses: 25% refund
  - 6–9 positive responses: 10% refund
  - 10 or more positive responses: No refund
- Refund requests must be submitted within 30 days of completion of the 6-month service term.
- The Company reserves the right to review and verify refund eligibility based on documented records maintained during the engagement.



## 5. Termination

- The Client may withdraw from the engagement at any time by written notice. However, withdrawal before completion of the 6-month term makes the Client ineligible for any refund.
- If the Company materially fails to deliver the agreed services and does not correct the issue within fourteen (14) days of receiving written notice, the Client may terminate the engagement and shall be eligible for a refund in accordance with the Refund Terms Clause.
- The Company may terminate the engagement immediately in cases of fraud, false information, misconduct, or material non-cooperation by the Client. In such cases, no refund shall apply.


## 6. General Provisions

- The Company provides structured professional support but does not guarantee job offers, salary outcomes, or visa approvals.
- Employment decisions and visa determinations are made by third parties and are outside the Company's control.
- Total liability of the Company under this Agreement shall not exceed the total fees paid by the Client.
- Both Parties agree to maintain the confidentiality of shared information..
- This Agreement shall be governed by the laws of India. Any disputes shall first be attempted to be resolved amicably and, if unresolved, shall be referred to arbitration in Mumbai in accordance with Indian law.

## 7. Force Majeure

Neither party shall be held liable for delays or failures to perform caused by events beyond their reasonable control, including but not limited to natural disasters, government restrictions, or other unforeseen circumstances.

By signing below, the CLIENT acknowledges, understands, and agrees to all terms and conditions stipulated herein.

Client's Signature:		Authorized signatory For Prime Pathway	
Client Name:		Name and designation	Vinayak Zagade, Head of Operations
Date:		Date	